

Quick Start Guide

Generating Management and Diagnostic Reports

○ Objectives:

- 1** Generate management and diagnostic reports in 3 easy steps
- 2** Explore the filter, date range and worksite report options
- 3** Learn how to download a report in a .PDF format

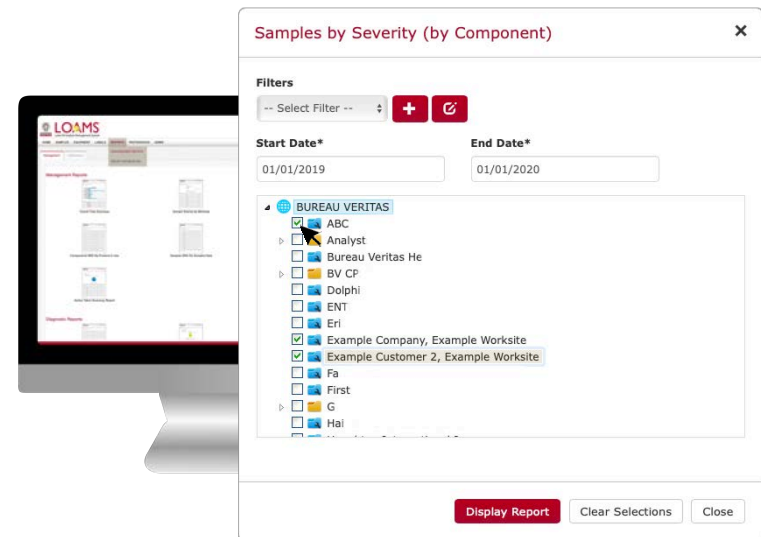


Generating Management and Diagnostic Reports

- Generating reports is an easy task to accomplish using LOAMS.

1 First, hover your cursor over the reports tab and select management reports from the drop down menu.

2 Next, find and select the management or diagnostic report you intend to generate. After selecting the report, a window specific to the report you selected will appear in your screen. From this window, you will be able to select the filter you would like to apply, select a date range, and pick the locations or worksite that you would like to include in your report; to include a location simply select the checkbox next to the worksite.





Generating Management and Diagnostic Reports

3

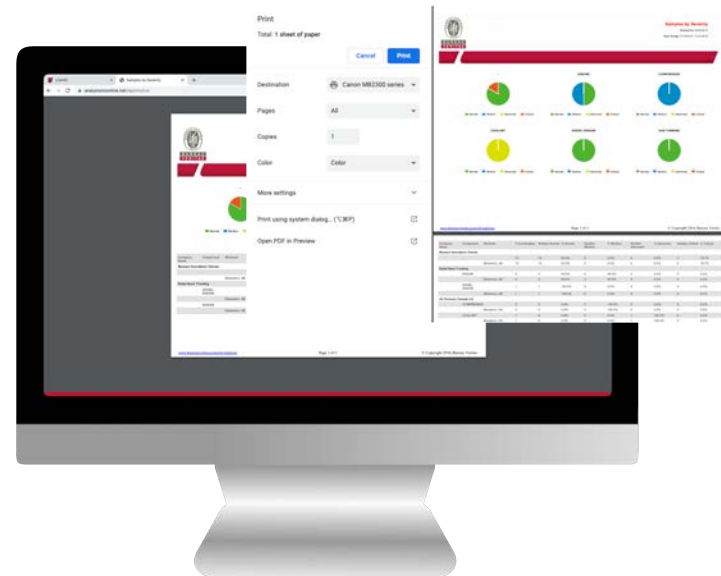
Now that you have made your selections in the report window, click display report. A new tab will open in your browser displaying the report. You can view this report in a pdf format by clicking the PDF button in the upper right corner of your screen.



The new tab will allow you to print the report or download the report to your computer. You can print the report by right clicking your mouse and selecting the print option or by using the following keyboard shortcuts:






PC users: Press and hold **Ctrl+P**

Mac users: Press and hold **Command+P**





LOAMS — The Lube Oil Analysis Management System — by Bureau Veritas gives you access to real-time oil analysis data from your computer, tablet or mobile device. LOAMS is:

-  **Cloud-Based** Multiple graphing functions allow users to create custom graphs to plot trends and compare equipment.
-  **Scalable** LOAMS can be scaled to match your needs.
-  **Configurable** Data access, user permissions and system functionalities can be configured by user or company.
-  **Customizable** Users can customize the application to manage data according to individual needs and preferences.
-  **Simple** User-friendly interface provides a simple and easy-to-use application for all skill levels.



LOAMS SUPPORT DESK

Phone: 1.800.655.4473

Email: LOAMS@us.bureauveritas.com

