



# Quick Start Guide

## Copying Filters in LOAMS

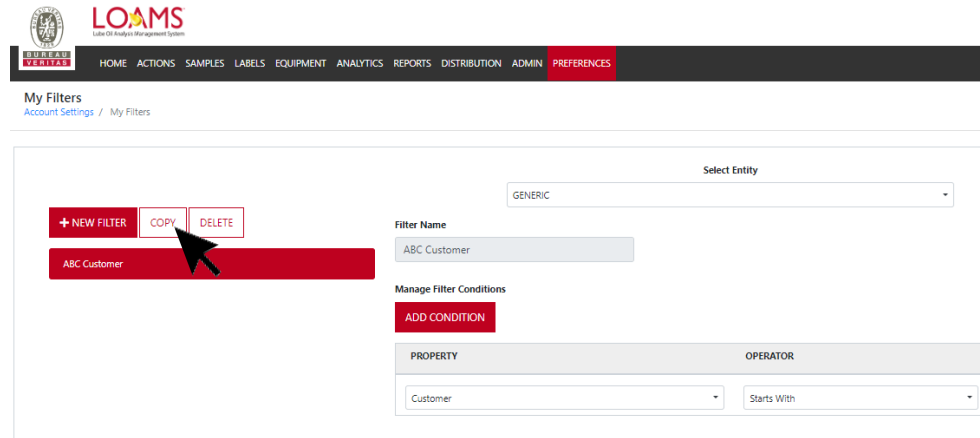
### ○ Objectives:

- 1** Access the manage filters section
- 2** Explore the copy filter option
- 3** Learn how to copy filters in 3 simple steps

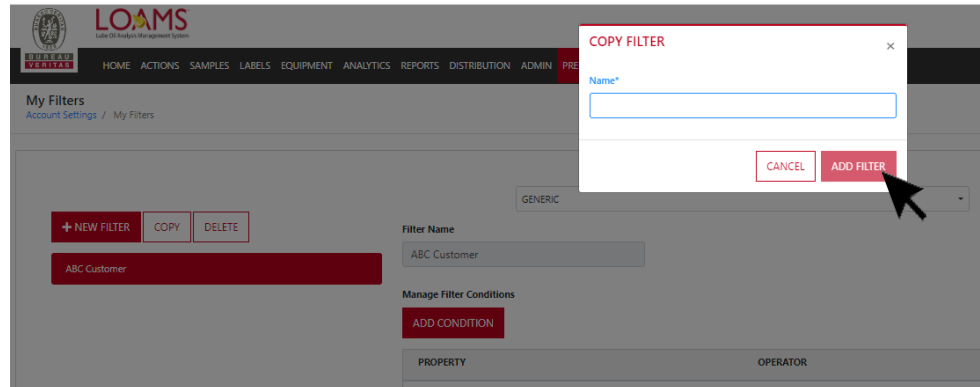
## Copying a Filter

- Copying filters in LOAMS is possible by following the 3 steps below:

- 1 Click on the preferences tab and select the “My Filters” tab.
- 2 Find and select the name of the filter you plan to copy from the filter’s box located at the left of your screen.
- 3 Click the copy filter button. This action will create a copy of the filter. You have successfully created a copy of a filter in LOAMS.



The screenshot shows the LOAMS interface with the 'My Filters' page selected. The navigation menu includes HOME, ACTIONS, SAMPLES, LABELS, EQUIPMENT, ANALYTICS, REPORTS, DISTRIBUTION, ADMIN, and PREFERENCES. The 'My Filters' page displays a list of filters on the left, with 'ABC Customer' selected and highlighted in red. A red box highlights the 'COPY' button next to the filter name. A mouse cursor is pointing at the 'COPY' button. On the right, the 'Filter Name' field contains 'ABC Customer'. Below it, the 'Manage Filter Conditions' section has an 'ADD CONDITION' button. The 'PROPERTY' field is set to 'Customer' and the 'OPERATOR' field is set to 'Starts With'.



The screenshot shows the LOAMS interface with the 'My Filters' page selected. A 'COPY FILTER' dialog box is open in the foreground. The dialog box has a 'Name\*' field with a text input area. Below the input area are two buttons: 'CANCEL' and 'ADD FILTER'. A mouse cursor is pointing at the 'ADD FILTER' button. The background shows the 'My Filters' page with the 'ABC Customer' filter selected and highlighted in red. The 'Filter Name' field contains 'ABC Customer'. The 'Manage Filter Conditions' section has an 'ADD CONDITION' button. The 'PROPERTY' field is set to 'Customer' and the 'OPERATOR' field is set to 'Starts With'.



LOAMS — The Lube Oil Analysis Management System — by Bureau Veritas gives you access to real-time oil analysis data from your computer, tablet or mobile device. LOAMS is:

- +** **Cloud-Based** Multiple graphing functions allow users to create custom graphs to plot trends and compare equipment.
- +** **Scalable** LOAMS can be scaled to match your needs.
- +** **Configurable** Data access, user permissions and system functionalities can be configured by user or company.
- +** **Customizable** Users can customize the application to manage data according to individual needs and preferences.
- +** **Simple** User-friendly interface provides a simple and easy-to-use application for all skill levels.



## LOAMS SUPPORT DESK

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